



# 2011–2012 RPEMS PTA Executive Board Nominations Announcement

In accordance with the Bylaws of the Roland Park Elementary /Middle School PTA, the nominating committee is now accepting names for all PTA Executive Board positions. Nominees must be current Roland Park E/M PTA members and willing and able to accept the responsibilities of the position. Nominations for more than one position are acceptable.

Nominate yourself or someone else by completing this form and returning it to the PTA mailbox in the main office **or** emailing the information to Trish Pilla, Chair of the Nominating Committee by **Tuesday, May 24**, [tgpilla@gmail.com](mailto:tgpilla@gmail.com). Nominations will **also** be accepted at the next general PTA membership meeting on **Tuesday, May 24**.

**Nominations will be announced via ClassroomParent on Wednesday May 25.**

## RPEMS PTA Executive Board Positions

**All** Executive Board members are required to attend a monthly board meeting (generally the third Monday of the month). **All** positions require a one year commitment and may be held for no longer than two years.

### VICE PRESIDENTS (Elementary)

- shall elicit the concerns of the parents, staff and students of the elementary and middle schools and see that those concerns are properly represented in all meetings and committees.

### TREASURER

- shall have custody of all funds of the PTA
- shall keep full and accurate accounts of receipts and expenditures
- shall make disbursements as authorized by the president and executive board, in accordance with the budget adopted by the PTA
- shall present a financial statement at every executive board meeting
- shall have the accounts examined at the close of the fiscal year by an auditor or an auditing committee
- shall chair the budget committee.



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NOMINEE

POSITION

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YOUR NAME

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PHONE

EMAIL